



March 2025

## Youth Ministries Intern

### Position Description

**Title:** Youth Ministries Intern

**Purpose:** To provide vision, leadership, and support for the Youth Ministries of Bidwell Memorial Presbyterian Church (BPC), fostering spiritual growth among students.

**Supervision:** The Youth Ministries Intern reports directly to the Youth Director and is accountable to the Session through the Personnel Committee and the Youth Ministry Support Team.

**Status:** Part-time, hourly position (10 hours per week).  
No benefits, except for sick pay.

### Evaluation:

A 90-day review will be performed by the Youth Director, in collaboration with the Youth Ministry Support Team.

### Qualifications

#### Required:

- Ability to serve as a role model for students in faith and conduct.
- Strong administrative and organizational skills, including planning, scheduling, project management, and event coordination.
- Excellent relational skills, with the ability to engage with youth, adult volunteers, and parents.
- A committed personal relationship with Jesus Christ as Lord and Savior.

**Preferred:**

- Proficiency in technology and communication tools such as PowerPoint, social media, and other digital platforms.
- Passion for youth ministry, demonstrated through previous experience.

**General Responsibilities:**

- Actively contribute as a member of the youth staff team, supporting the mission and vision of BPC.
- Assist in recruiting, coordinating, and supporting volunteers.
- Engage with parents in an encouraging and supportive manner.
- Maintain confidentiality and uphold the integrity of the church in all interactions.
- Serve as an advocate for youth within the congregation and community.
- Develop and maintain relationships with students through small groups and regular outreach.
- Align with BPC's Mission, Vision, and Core Values as stated on the church website.

**Responsibilities Under the Youth Director's Supervision:**

- Support mid-week outreach programs for Junior and Senior High students.
- Assist with Sunday morning Junior High classes.
- Help plan and facilitate special events such as camps, retreats, and mission trips.
- Lead small group Bible studies and fellowship activities.
- Recruit and encourage volunteers.
- Step in to lead midweek and Sunday programs as needed.
- Perform additional duties as assigned.

**Additional Duties:**

- Meet with students offsite for mentorship and discipleship.
- Run errands related to youth activities.
- Assist with setup and cleanup.

## **Physical & Educational Requirements**

- Some college coursework preferred.
- Ability to travel for youth camps, retreats, and events, sometimes for extended periods.
- Ability to assist with camp setup, including setting up tents and equipment.
- Comfortable sitting for extended periods while traveling by car, bus, or plane.
- Capable of walking or hiking long distances.
- Physically able to lift up to 50 lbs. and stand for extended periods.