



BIDWELL PRESBYTERIAN CHURCH
 208 W. First Street ❖ Chico, CA 95928 ❖ (530) 343-1484
 www.bidwellpres.org

APPLICATION FOR EMPLOYMENT

PERSONAL (Please complete each section, even if a resume is attached.) **APPLICATION DATE** _____

Last Name _____ First Name _____ Middle Initial _____

Street Address _____

City _____ State _____ Zip _____ Home Phone _____

SS# _____ Position Desired _____ Salary Desired _____

Full-time Part-time Available Date to Start _____

Are you presently employed? _____ May we contact your employer? _____

If no, reason why? _____

Supervisor's name _____ Phone # _____

EDUCATION

Name/Address of School	# Years Attended	Course of Study	Degree/Diploma
<i>College:</i>			
<i>High School:</i>			
<i>Other:</i>			

EMPLOYMENT EXPERIENCE

Please start with your present or last job.

Date: From/to	Employer Name/Address/Phone	Pay	Position	Reason for leaving

COMPUTER SKILLS

Microsoft Word: Beginning Intermediate Advanced **Excel:** Beginning Intermediate Advanced

Outlook: Beginning Intermediate Advanced **Publisher:** Beginning Intermediate Advanced

Access/Database: Beginning Intermediate Advanced **Power Point:** Beginning Intermediate Advanced

Internet Browser: Beginning Intermediate Advanced **Church Management:** Beginning Intermediate Advanced
 Explorer Netscape

Other: _____

REFERENCES

Please provide three references that are not related to you and not previous employers.

Name	Address	Phone	# years known	Occupation

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.

I understand and agree that, if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without prior notice.

Signature _____ Date _____

FOR OFFICE USE ONLY

Interviewed by _____		Date _____	
Comments: _____			
Hired: yes <input type="checkbox"/> no <input type="checkbox"/>		Position _____	
		Department _____	
Salary/wage _____		Date employment begins _____	
Approved by _____			