



Volunteer Driver Packet

Thank you for driving for a BPC Youth Event! To legally drive minors, you must be 25 years or older.

Please provide the church with the following items at least one week prior to driving:

- A photocopy of your current valid California Driver's License.
- A photocopy of your current auto liability insurance card. (Minimum liability insurance requirements for private passenger vehicles (California Insurance Code §11580.1b) \$15,000 for injury/death to one person/\$30,000 for injury/death to more than one person/\$5,000 for damage to property.) We prefer Liability Limits of \$500,000/\$500,000.
- Sign the attached "Authorization to Release Personal Information" form, and turn it into Julie Jessen in the office. It is BPC policy that all drivers have a background check on file.
- A photocopy of your DMV Driver Record. You may obtain this report through the DMV:
 - Go to DMV office and request your Driver Record
 - Request an online copy at www.dmv.ca.gov/online/dr
 - You will be asked to register to make an online request. The Register button is on the right-hand side of this page, and is a fairly simple form.
 - There is a small fee associated with the request (\$2-\$5)

If you have driven before for Youth Ministries events and have already turned in your DMV Driver Record, please sign the attached "Affidavit of No Change to Driver Record" verifying that no information has changed on your DMV driving record.



Authorization to Release Personal Records

I, undersigned, give my authorization to Bidwell Presbyterian Church and its representatives to release any and all records or information related to working with minors. The Church may contact appropriate government agencies as deemed necessary in order to verify my suitability.

I understand that a nationwide background check will be performed before I can volunteer in any capacity with the Youth Ministry Department at Bidwell Presbyterian Church.

I agree to be bound by the bylaws and policies of Bidwell Presbyterian Church and to refrain from unscriptural conduct in the performance of my services on behalf of the church.

*Applicant's Full Name (please print): _____

*Applicant's Social Security Number: _____

*Applicant's Date of Birth: _____ / _____ / _____

*Applicant's Current Address _____

City _____ Zip _____

*Applicant's Signature: _____ Date: _____

*Witness/Interviewer Name: _____

*Witness/Interviewer Signature: _____ Date: _____

*** Required**



Gas Reimbursement Policy and Request Form Bidwell Presbyterian Youth Ministries

As a driver on a Youth Ministries sponsored event, you have the choice of:

- No reimbursement / driver donation. (Check with your tax advisor for possible tax advantages)
- Reimbursement at volunteer rate of \$.14/mile, when you turn in this form. (Check with your tax advisor for possible tax advantages)
- Full reimbursement of gas costs, when you turn in this form and your gas receipts.

Name: _____

Mailing Address: _____

Event I drove for: _____

I wish to be reimbursed for gas as follows:

- Volunteer rate** = \$.14/mile: Miles driven for this event _____ x \$.14 = _____
- Full reimbursement.** To receive reimbursement for your full gas cost, please:

1. arrive to pick up students with a full tank of gas
2. after you drive, fill your tank to full again, and turn in this form plus the receipt for reimbursement. Please write amount here: \$_____ gas cost to be reimbursed